

## **Carmarthenshire Local Development Plan - Pre-Deposit Preferred Strategy Questionnaire - Guidance Notes**

This guidance note is intended to assist in the use and completion of this form and in the making of representations. An electronic version of the form is available on the Council's web-site [www.carmarthenshire.gov.uk](http://www.carmarthenshire.gov.uk) and paper copies can be obtained from the Forward Planning Section, Planning Services, Carmarthenshire County Council, 40 Spilman Street, Carmarthen, SA31 1LQ.

Tel. 01267 228818 or e-mail: [forward.planning@carmarthenshire.gov.uk](mailto:forward.planning@carmarthenshire.gov.uk)

A **separate form** should be used **for each representation made** specifying the document you wish to comment on and the matter (e.g. Para No., Policy No. etc) to which your representation relates.

All comments received will be made public and cannot be treated as confidential.

On completion of the consultation period all of the representations received will be reported to the appropriate meeting of the Council for consideration and deliberation. It should be noted that representations made at this stage will not be provided to the Inspector for consideration at the independent examination, but they may be referred to as part of the preparation of evidence for the Examination.

### **Section 1 Contact Details**

(a) If an Agent is named then any correspondence from the Local Planning Authority (LPA) will be directed to the named Agent. In the event of you changing (or ceasing to instruct) the named agent then it is your responsibility to inform the LPA accordingly (either via writing or through email).

(b) If you have been a respondent in any of the previous stages of LDP consultation then please quote your representation reference number.

(c) If you are making representations as a group then please ensure that a contact name is clearly stipulated. In the event of it not being clear who the contact name is on any Petitions submitted, the Council will use the first name on that petition as the contact.

### **Section 2 Pre-Deposit Documents**

Please tick the relevant box to indicate which document your representation relates to.

### **Section 3 Document Content**

(a) Please specify the part of the document to which your representation relates e.g. the policy / paragraph / appendix / page / site reference etc. Please use a separate form for each representation made.

(b) It should be noted that if you wish to see any change to any part of the Pre-Deposit Preferred Strategy, the Habitat Regulations Assessment Preliminary Screening Report or the Sustainability Assessment/Strategic Environmental Assessment Initial Report then your representation should be registered as an **objection**.

(c) Please use the spaces provided to summarise your reasons for comments.

#### **Section 4 Tests of Soundness**

(a) This section should be completed if you are commenting on the Pre-Deposit Preferred Strategy.

(b) The Planning and Compulsory Act 2004 states that the purpose of the examination of a Local Development Plan (the Plan) is to consider whether it is “sound”. Consequently, anyone wishing to make representations (comments or objections) in respect of the Plan should consider if they deem it to be ‘**unsound**’ and if so, what changes are needed to make it ‘**sound**’. This section seeks to ascertain whether you feel the broad strategy put forward by the LPA is Sound or Unsound in principle. To answer this section, please tick the relevant box in respect of the following ten tests of soundness. Please also provide details of what changes you feel are required to make the plan ‘**Sound**’.

The tests of soundness are outlined below:

**(A) Procedural Tests** - These relate to the procedures adopted in preparing the Plan:

P1 - It has been prepared in accordance with the Delivery Agreement including the Community Involvement Scheme (CIS).

P2 - The plan and its policies have been subjected to Sustainability Appraisal including Strategic Environmental Assessment.

**(B) Consistency Tests** - These relate to the relationship between the Local Development Plan and other relevant plans, documents and strategies:

C1 - It is a land use Plan which has regard to other relevant plans, policies and strategies relating to the area or to adjoining areas.

C2 - It has regard to national policy.

C3 - It has regard to the Wales Spatial Plan.

C4 - It has regard to the relevant Community Strategy / Strategies.

**(C) Coherence and Effectiveness Tests** - These relate to the content of the Plan:

CE1 - The Plan sets out coherent strategy from which its policies and allocations logically flow and, where cross boundary issues are relevant, it is compatible with the development plans prepared by neighbouring authorities.

CE2 - The strategy, policies and allocations are realistic and appropriate having considered the relevant alternatives and they are founded on a robust and credible evidence base.

CE3 - There are clear mechanisms for implementation and monitoring.

CE4 - It is reasonably flexible to enable it to deal with changing circumstances.

<p>Should you require any further information or assistance then please contact the Forward Planning Section at the above address or Tel 01267 228818 or e-mail: <a href="mailto:forward.planning@carmarthenshire.gov.uk">forward.planning@carmarthenshire.gov.uk</a></p>
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