

HOUSEHOLDER DEVELOPMENT ~ Preliminary Enquiry Form

Email: planning@carmarthenshire.gov.uk
Web: www.carmarthenshire.gov.uk/planning

This free Enquiry Form only relates to extensions/buildings which are for domestic use (ie not used for business purposes). If you wish to extend your home or erect a building specifically for business use then planning permission will be required.

Please note that if you require a formal legally binding decision you will need to submit an Application for a Lawful Development Certificate for a Proposed use or development under the Town and Country Planning Act 1990: Section 192 for which a fee is payable.

Please provide ALL MEASUREMENTS IN METRES and supply any additional information, drawings or photos you feel are relevant.

Building Regulations – New building work will often need to comply with Building Regulations. Further information can be obtained from the Building Control Unit, Building 16, St David's Park, Jobswell Road, Carmarthen, SA31 3HB. Tel: 01267 246012 / 246015
Email: building.control@carmarthenshire.gov.uk Web: www.carmarthenshire.gov.uk/buildingcontrol

PART 1 – CORRESPONDENCE AND SITE DETAILS

1. Name & Address:

2. Daytime Telephone Number or an E-mail address:

Postcode:

3. Address of the Site (if different from 1 above)

4. Type of Property (please tick the box that applies)

Detached Semi-detached Terraced Flat Other (Please specify)

A Listed Building? Yes No

In a Conservation Area? Yes No

Are there any trees on the site of/near to the works?

Yes No

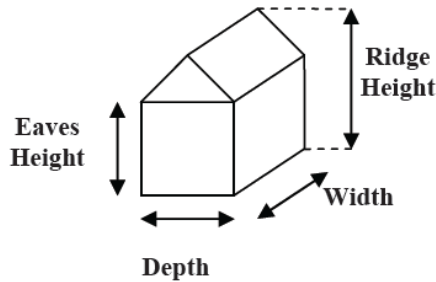
If yes, please show the trees on your sketch plan.

5. Description of Work

Please give a brief written description of what you want to do, including what materials you want to use then complete the relevant section of Part 2:

SECTION B: Detached Structures (including garden sheds, green houses & domestic heating fuel containers)

1. Please specify the external dimensions of the proposal:



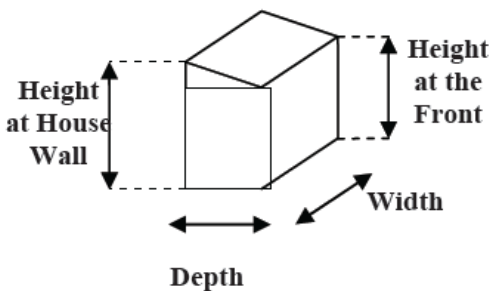
Ridge Height *m*
Eaves Height *m*
Width *m*
Depth *m*

2. Will more than 50% of the area of land around the original house (Excluding the land that the original house covers) be covered by additions or other buildings? **Yes** **No**
3. How far would the proposal be from the nearest part of your dwelling? *m*
4. Please state the distance the development will be from the boundary: *m*
5. Would the capacity of any container proposed exceed 3,500 litres? **Yes** **No**
 N/A

Please give external dimensions of the proposed development, and sketch the proposal in section J.

SECTION C: Porches

1. Please specify the external dimensions of the proposal:



Height at House Wall *m*
Height at the front *m*
Depth *m*
Width *m*

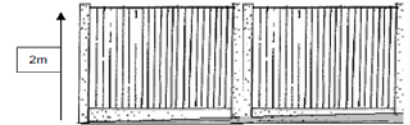
2. How far would the porch be located from a highway boundary (including public footpaths, roads etc.)? *m*

Please provide us with the measurements of your proposal and a sketch in section J.

SECTION D: Fences, Walls and Gates

- 1. Is any part of the proposed development adjacent to a highway (including footpaths)? Yes No
- 2. Is the proposed development maintaining, improving or altering an existing boundary treatment? Yes No
- 3. If YES, will the proposed exceed the former height? Yes No
- 4. What is the height of the proposed fence, wall or gate (measured from the highest part of the ground on which it is to be situated)? m

Please provide a detailed drawing in section J showing where the fence will be, showing heights.



SECTION E: Roof Alterations

- 1. Will the proposed development exceed the height of the highest part of the existing roof of the dwelling? Yes No
 - 2. If the proposal would include a dormer window please specify the measurements below: -
 - (i) For box dormer windows:**
 - Height: m
 - Depth: m
 - Width: m
 - (ii) For pitched roof dormer windows:**
 - Ridge Height: m
 - Eaves Height: m
 - Depth: m
 - Width: m
- 3. In the case of roof lights, velux windows etc will the proposal project beyond the existing roof slope of the original dwelling? Projection above roof slope m

Please give external dimensions of the proposed development and sketch the proposal in section J

SECTION F: Decking, Balconies and Verandas

DECKING

- 1. Is the site level? Yes No
If no, please describe the changes in site levels. (This can also be shown on a sketch at the back of this form).
- 2. What is the height of the proposed decking when measured from the highest part of the ground on which it is to be situated? m
- 3. What is the **length**: m the **width**: m and the **height**: m of the proposed decking?

BALCONIES / VERANDAS

- 1. What is the **length**: m the **width**: m and the **height**: m of the proposed balcony/veranda?

Please provide a detailed drawing in section J showing where the decking / balcony / veranda will be.

SECTION G: Domestic Microgeneration eg solar panels, heat pumps

Solar Photovoltaic and Solar Thermal Panels

1. Is the development for the installation, alteration or replacement of a Solar PV or solar thermal panels on an existing wall or roof of a dwellinghouse or building within its curtilage? Yes No
2. If YES, will the top of the panels must be more than 200mm from the plane of a roof? Yes No
3. Is the development for the installation, alteration or replacement of stand alone solar PV or solar thermal equipment within the curtilage of a dwellinghouse? Yes No
4. If YES, is there any other stand alone solar PV or solar thermal panels within the curtilage of the dwelling? Yes No
5. Will the stand alone solar PV or solar thermal panels be within 5 metres of any boundary within the curtilage? Yes No
6. What is the height of the proposed stand alone solar PV or solar thermal panels? Yes No
7. What is the total surface area of the proposed stand alone solar PV or solar thermal panels? Yes No

Heat Pumps

1. Is the development for the installation, alteration or replacement of a ground source heat pump or a water source heat pump within the curtilage of a dwellinghouse? Yes No
2. Is the proposed ground source heat pump in a historical mining area? Yes No

Heat or Power system flues

1. Is the development for the installation, alteration or replacement of a flue, forming part of a biomass heating system or a combined heat and power system on a dwelling house? Yes No
2. Will the flue exceed the highest part of the roof by more than 1 metre? Yes No

Domestic Wind Turbines (Wall / Roof Mounted)

- Currently, installing a wind turbine at your home will usually require planning permission regardless of the turbine.

Please state the dimensions of the development and sketch a plan in Section J.

Further guidance on Microgeneration can be viewed on our website:

<http://www.carmarthenshire.gov.uk/english/environment/planning/applications/pages/guidancepublications.aspx>

SECTION H: Formation of New Access or Alteration to Existing Access

1. Please specify the road which the new access will adjoin:

.....

2. Please describe the proposed alteration to the existing access:

.....

.....

Please provide a detailed drawing in section J showing where the new access will be.

SECTION I: Microwave Antennas

1. Is the antenna to be installed on a:-

- House or building up to 15 metres high **Yes** **No**
- House or building up to 15 metres high in a Conservation Area **Yes** **No**
- Building 15 metres high or more **Yes** **No**
- Building 15 metres high or more in Conservation Area **Yes** **No**

2. What type of antenna is proposed?

3. Including the proposed antenna how many microwave antenna will there be? Both on the dwelling house and within the curtilage?

4. Please state the dimensions of the proposed antenna

Length Width Cubic capacity litres (*if applicable*)

5. Where will the proposed antenna be situated (eg garden, wall, roof, chimney etc.)

6. If situated on a roof without a chimney, will the highest part of the roof be exceeded in height? **Yes** **No**

7. If situated on a roof with a chimney, will the highest part of the chimney be exceeded in height? **Yes** **No**

If YES, by how much? *m*

8. Will it be fronting a highway? **Yes** **No**

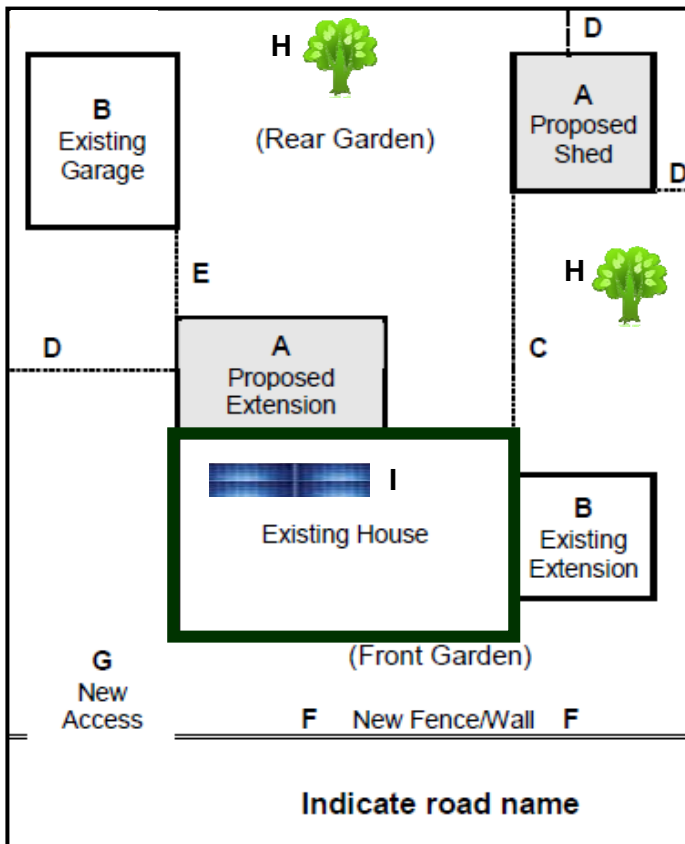
Please show elevational drawing for antenna(s) in Section J.

Further guidance on Antennas can be viewed at:
<http://wales.gov.uk/docs/desh/publications/081223planningantennasen.pdf>

Sketch of the proposed development (EXAMPLES)

Your sketch does not have to be to scale or computer drawn but should include the full dimensions of the proposal and floor area of the existing extensions/buildings in metric.

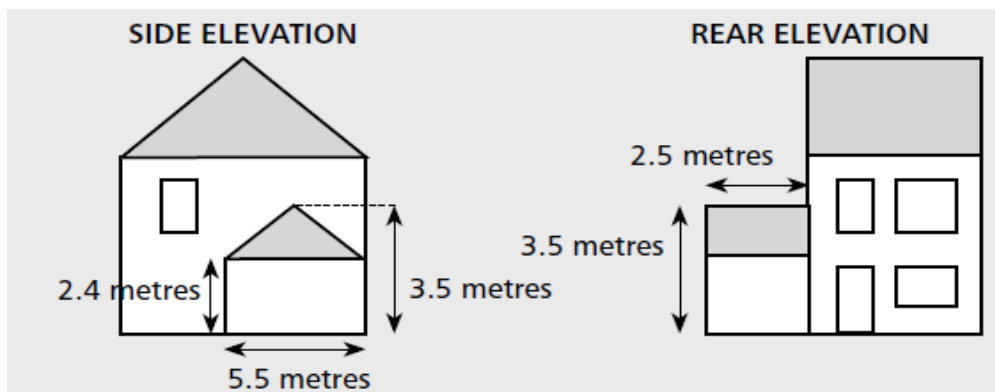
Example: proposed extension/freestanding building (also showing any existing buildings).



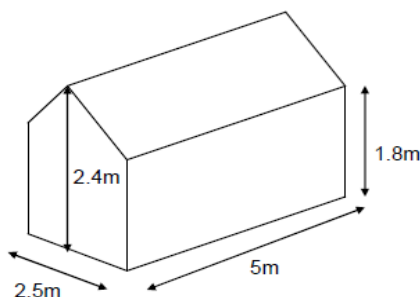
MEASUREMENTS RELATING TO YOUR PLAN

- A** Position of the proposed extension/freestanding building
 - B** Position of any existing extension(s)/freestanding building(s)
 - C** Distance between proposed extension/freestanding building and the house
 - D** Distance between proposed extension/freestanding building and the boundary
 - E** Distance between existing extension/freestanding building and the house
 - F** Position and height of NEW boundary fence/wall (where applicable)
 - G** Position of NEW vehicular access (where applicable)
 - H** Position of any existing trees that may be affected.
 - I** Position of proposed solar panels.
- Please indicate any change in ground levels;
 - Please show elevational drawing for antennas.

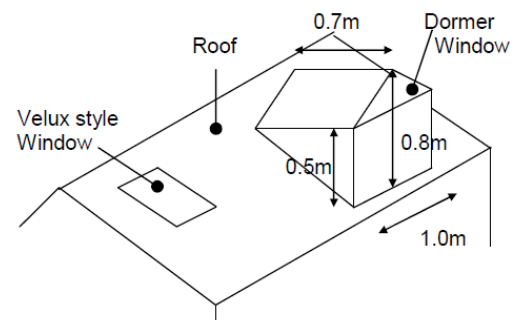
Example: Elevation sketches ~ proposed extension



Example: Freestanding garage



Example: Dormer/velux window

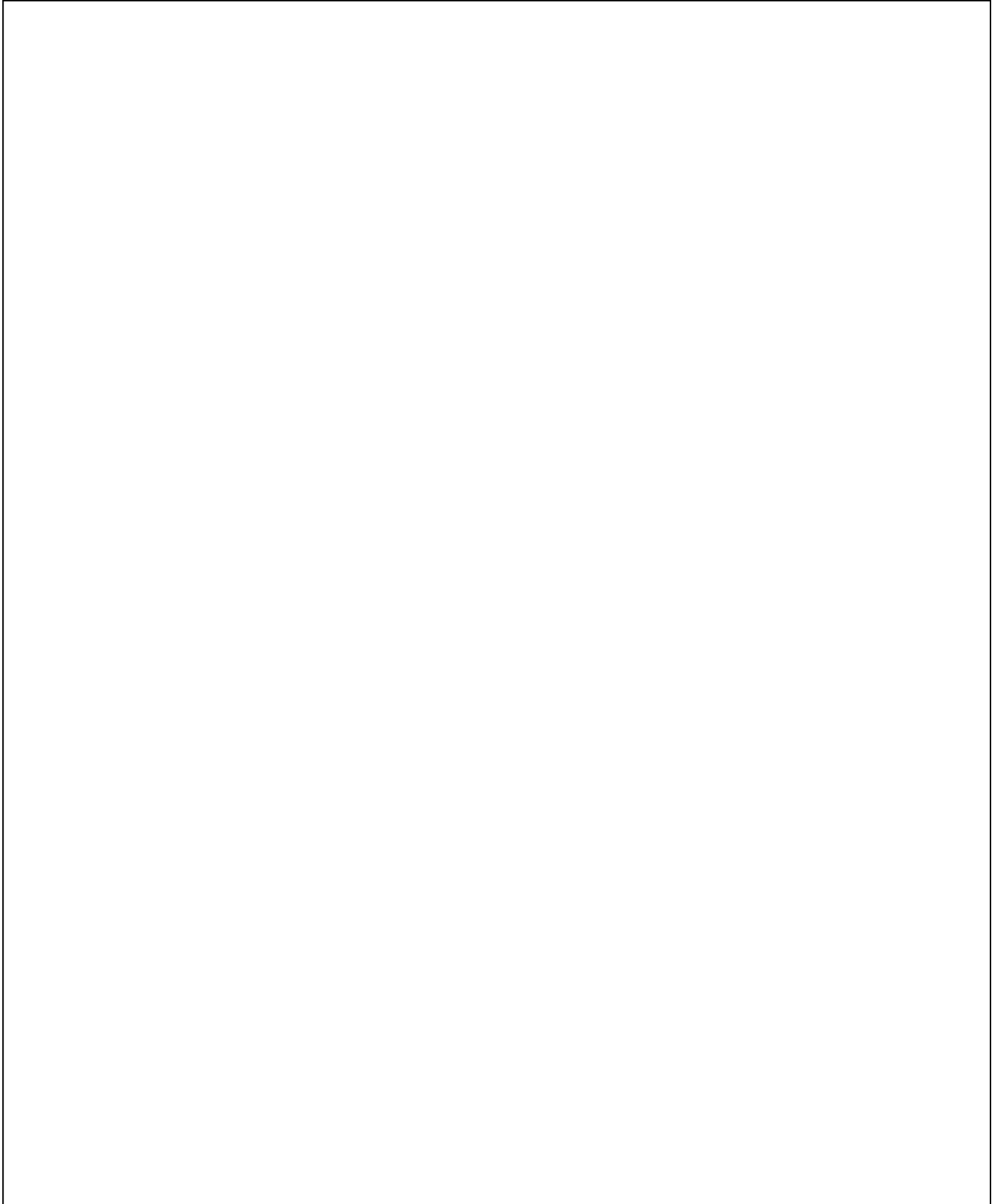




SECTION J: Sketch of the proposed development

Please draw an illustration to show what your proposal will look like and include measurements as in the example drawings shown. You may attach other plans or photographs etc if you wish. Where your enquiry relates to more than one type of work, please give full details for both. Please attach separate sheets of paper if necessary. Please provide ALL MEASUREMENTS IN METRES.

Your sketch plan:



DECLARATION

The information provided is to the best of my knowledge a true and accurate statement. I understand the decision of the council is based upon the information I have provided. Should these details change or shown to be inaccurate then the decision of the Local Planning authority may no longer be valid.

I understand that any response given is not a formal decision and that I may make an application to Carmarthenshire County Council for a Lawful Development Certificate.

Signed:

Dated:

Please return your completed form, together with any sketches, plans, photographs etc to the following address:-

Development Management
Carmarthenshire County Council
Civic Offices
Crescent Road
Llandeilo
SA19 6HW

Or email: planningregistrations@carmarthenshire.gov.uk

- We try to respond to enquiries within 10 working days, provided we have all the relevant information.
- We use the information you provide in this form to give an officer's opinion on whether you need to make an application for planning permission.
- Any building works within 6 metres of a neighbouring homes foundation or to an existing party wall may require you to notify the owner of that property of your intentions, at least one month before you start work. Work to an existing party wall requires you to give at least two months notice of your intentions. If consent to carry out the work cannot be reached procedures dealing with any dispute should be followed (Party Wall Act 1996).